



P.O. Box 8, Colinet, NL, A0B 1M0  
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**Town Council Meeting Minutes**  
**February 12, 2024**  
**Town Hall**

**IN ATTENDANCE:**

Ben Didham, Mayor  
Paula Linehan, Councillor  
Don Corrigan, Councillor  
Joan Nolan, Councillor  
Loretta Nash, Councillor  
Brenda Pike, Town Clerk

**MEETING CHAIR:**

Ben Didham, Mayor

**CALL TO ORDER:**

Meeting is called to order at 7:03 p.m.

**ADOPTION OF AGENDA:**

Motion #2024-06: Don Corrigan; Joan Nolan  
Adopt the Agenda of February 12, 2024.  
All in favor; none opposed

Motion Carried

**ADOPTION OF MINUTES:**

Motion #2024-07: Loretta Nash; Don Corrigan  
Adopt the Minutes of January 16, 2024.  
All in favor; none opposed

Motion Carried

**FINANCE:**

The Clerk presented Council with the financial report for the month ending January 31, 2024.

- **Monthly Financial Report**

Motion #2024-08: Loretta Nash; Paula Linehan

Adopt the Financial Report for the month ending January 31, 2024.

All in favor; none opposed

Motion Carried

## **NEW BUSINESS:**

### a) Reports

#### 1 Town Clerk Report

- There have been no applicants for the Maintenance Worker position. The Clerk will repost with an hourly rate of \$20.00 per hour.
- There is a meeting scheduled for March 4 in St. Mary's from 1-4 re Eastern Health. Council will advise the Clerk if they are available; if not the Clerk will attend on behalf of the Town of Colinet.
- The 2024 accounts are set up in Sage; but there is still a lot to do with 2022 and 2023.
- The third billing notice got some results: two taxpayers have responded to set up payment plans; one qualified for an exemption. There are only two taxpayers remaining who owe more than 2 years in taxes.
- NL Housing paid the outstanding taxes on their property. They didn't pay the interest; Council approved the write-off of the interest on this account.

#### 2 Infrastructure Committee Report

- Council discussed the wash-out under the bridge (on Didham side), which requires pavement and fill. There is also another area in front of Mr. Joe King's property on the river side which has washed out under the pavement. Transportation and Infrastructure have been advised of the wash-out under the bridge. Councillor Corrigan will contact them again and request repairs.

#### 3 Fire Department Report

- Council approved and Mayor Didham signed the Fire Services Application and Letter. The application is for a new truck pump, helmets, helmet lights and fire extinguishers in the amount of \$19,133.80.

- Council discussed the fire services fee which is charged to residents outside the Town boundary for fire services. It was noted that Eastern Regional Service Board bills for fire services in other areas outside of Town boundaries (eg. Forest Field for fire protection from St. Joseph's). Council felt that if such a billing system were incorporated, it would have to include everyone, not just those who chose to have fire protection. The discussion was deferred until the Clerk contacts Cal LeGrow Insurance to find out if the town's volunteer fire department members would be covered if they are attending a fire outside the town boundary.

b) Accessibility Plan

The Clerk presented Council with a draft Accessibility Plan, which is required by Government from all Towns. It will need to be adjusted as the installation of a ramp to the upstairs office is not feasible because of the significant grade involved. Council requested the Clerk get a quote to make the downstairs fully accessible by installing accessible washrooms (toilet/sink/grab bar/pneumatic door), exterior doors (widening and panic door) and office space for use when needed.

c) Grants

1. Accessibility Grant: Clerk will obtain quotes before the deadline and complete the application for Council's approval.
2. Roofing: Clerk will obtain quotes for shingling of the roofs of the Town Hall and Shed. Also, obtain quotes for eave repair, 2 doors and siding for the shed.
3. Flood Damage: Mayor Didham offered to contact someone to assess the damage and offer remediation solutions as we have had no response from requests for quotes.
4. Culvert Replacement: Eason Property: Councillor Corrigan will contact Leo Squires for a quote for repairs.
5. Repairs to Wharf Road and Didham's Lane: The area which requires repairs on Didham's Lane is inside a resident's fence so Council will need to obtain permission to inspect it. Council will check with Leo Squires or Ralph Linehan about repairs to Wharf Road.
6. Playground: Council will review the playground and develop a plan for development to include ground cover (pea stone), swings, slide,

basketball court, as well as a walking trail (Class A gravel) around the playground.

7. Wharf for Recreational Area: It was agreed that Marjorie Gibbons may be the best contact for moving ahead with the plan for a wharf for a recreational area as funding may be available under a grant/project for which she is responsible. Mayor Didham will reach out to Marjorie in this regard.
  8. New Sign for Town Hall: Mayor Didham will reach out to Corey Nolan for a quote/design for a new sign for the Town Hall.
  9. Community Garden: Recreation Committee member Brian Eason has brought forward the idea for a community garden. Council will look at grants that may be available for a garden.
- d) Municipal Assessment Agency – Agreement for 2024: Council approved and Mayor Didham signed the Contractual Agreement with the Municipal Assessment Agency for 2024.

#### **NEXT MEETING**

The next regular Council meeting will be held on Tuesday, March 12, at 7:00 p.m.

#### **ADJOURNMENT**

Motion #2024-09: Don Corrigan; Loretta Nash

The meeting adjourned at 8:50 p.m.

All in favor; none opposed

Motion Carried