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Town Council Meeting Minutes
July 2, 2024
Town Hall

IN ATTENDANCE:

Ben Didham, Mayor
Don Corrigan, Councillor
Paula Linehan, Councillor
Joan Nolan, Councillor
Loretta Nash, Councillor
Brenda Pike, Town Clerk

MEETING CHAIR:

Ben Didham, Mayor

1. CALL TO ORDER:

Meeting is called to order at 7:14 p.m.

2. Address to Council by Colinet Loggers' Heritage Society (Harold Davis)

Mr. Davis presented Council with a draft application through the CEEP program for the development of a 2 km walking trail along the side of Murray's Brook. He advised that either the Loggers' Society or Council could apply as funds are available to municipalities and not-for-profit organizations. Mr. Davis suggested that Council submit the application but that it be a cooperative effort with the Loggers' Society. The deadline for applications is July 27; Mr. Davis stressed the importance of getting the application in as early as possible for a better chance of funding.

Mr. Davis suggested that 5 workers could be employed for 40 hours a week for 2,000 hours of work. Work would include brush cutting for now with additional work happening in the future. Most work would take place outdoors. In the event of poor weather, the basement of the Heritage building could be used for the

construction of benches, seats, outhouses, etc. Wood that is cut for the trail could be chipped and used for the trail. Workers would be provided with the necessary training (eg. chain saw use, etc.) and supplied with the appropriate gear (hard hats, etc.). (25% of funds are allotted for materials).

Councillor Corrigan requested clarification on whether this funding might create similar problems as funding which was approved in the past but not allocated. Mr. Davis explained that the previous application was for funding during the pandemic but wasn't allocated as the previous Council didn't want to get involved and didn't accept the money. He referenced personality differences as well. He feels this CEEP application is an opportunity to highlight a cooperative effort between the present Council and the Colinet Loggers' Heritage Society.

Councillor Nolan questioned whether the 2 km of proposed walking trail would infringe on private property. As 30 ft. from bodies of water are reserved, this would not be a problem. However, residents with property within the area would be notified via a courtesy letter of the plans for the trail.

The Clerk suggested that RDA may be the appropriate applicant, based on prior knowledge of CEEP grants. It is her understanding that RDA would ordinarily apply and provide the administrative support for payroll, etc.

Council requested the Clerk contact Marjorie Gibbons to see who should submit the application, where liability lies, Workers' Compensation details, etc.

Councillor Nash will draw up a map of the land for the proposed trail, for submission to Crown Lands, for a Permit to Occupy. Water Resources Division will also have to approve the work due to its proximity to a body of water.

2. ADOPTION OF AGENDA:

- **Motion #2024-35: Don Corrigan; Loretta Nash**

Adopt the Agenda of July 2, 2024.

All in favor; none opposed

Motion Carried

3. ADOPTION OF MINUTES:

- **Motion #2024-36: Don Corrigan; Loretta Nash**

Adopt the Minutes of June 4, 2024.

All in favor; none opposed

Motion Carried

- **Motion #2024-37: Loretta Nash; Paula Linehan**
Adopt the Minutes of Special Meeting of June 11, 2024.
All in favor; none opposed

Motion Carried

4. FINANCE:

- **Monthly Financial Report**
Motion #2024-38: Loretta Nash; Don Corrigan
Adopt the financial report for the month ending June 30, 2024
All in favor; none opposed

Motion Carried

5. NEW BUSINESS:

a) Reports

- i) Town Clerk Report
- ii) Taxes owing as of June 30, 2024: \$35,141.07. Includes waste management fees and \$4,745.26 in business taxes. The Clerk will send out second notices in July to those with balances. Some are on payment plans.
- iii) Joe Corrigan would like Council to take action on the sewer across from his property. He has contacted the Dept. of Health and was advised it is up to Council to address the matter with the property owners. He would like this addressed asap or he will action it further.
Council directed the Clerk to draft a letter to the homeowner advising that a complaint has been made regarding possible sewer/grey water run-off from her property. Request that they provide Council with a plan for remediation.
- iv) The next Health Advisory Meeting is in St. Joseph's on July 17 (Wednesday). Is there anyone available to attend as they have identified that they would like a representative from Colinet?
Councillors Nolan and Linehan may be available; the Clerk will send out a reminder a few days beforehand.
- v) CEEP applications are now open; deadline is Friday, July 26. (as per email forwarded from Sherry Gambin-Walsh).

- vi) Insurance coverage for public events – does Council want the Clerk to obtain clarification from Cal LeGrow for future events? **Council directed the Clerk to check with Cal LeGrow re liability insurance for events.**
- vii) Slow down signs – The Clerk sent out email response from Blair Bradbury with T & I.
- viii) Audits – The Clerk contacted Brian Scammell again today. He is in Labrador until July 16. I advised him by email that we need to get them done asap as they will be complicated.
- ix) The Clerk has submitted GST rebate forms for 2023.

x) Infrastructure Committee Report

1. Town Property

i) Road Work: Councillor Corrigan accompanied the contractor to the sites of the various roads which require work. Several culverts will need to be replaced/cleaned: by T. Flynn's property; at the end of the turnaround; by Gloria Drohan's property; Harold Corrigan's property and Albert Hearn's property. Hartson's Road (next to Eason property) – either tear up and cover with Class A stone or pave. Cove Road – ditch, install catch basin and pipe. Replace culvert by Gerard Linehan's (presently has 3 pipes going into the one culvert).

Once the Clerk receives the quote, she will apply for gas tax funding. Any additional work will be applied for separately, if necessary.

ii) Mayor Didham is waiting on preliminary drawings to outline proposed changes to the Town Hall to include the Fire Hall and office.

b) Fire Department

i) Fire Truck Replacement: The Clerk advised she hasn't received anything to date on the application for the replacement fire truck. Mayor Didham advised he had someone look at the truck; the truck is good; it will need about \$1,500 in fittings. Councillor Linehan enquired if the truck is necessary right now.

ii) Fundraising: Council decided they would hold a toll booth on Sunday, August 11 from 12:00 – 5:00 to raise funds for the Fire Dept. Councillor Linehan will check with the Fire Chief to see if Fire Dept. members will be available.

c) Human Resources

i) Rules of Procedure: Council will review the Rules of Procedure and make any additions/changes as necessary. They will meet before the September meeting to discuss and finalize the document.

6. ROUND TABLE

i) Anniversary: It was suggested that the Colinet Loggers' Heritage Society wish to partner with the Town for the Town's 50th anniversary celebrations. The Clerk will send them an email requesting their attendance at a meeting with Council on Friday, July 19, at 6:00 p.m. to discuss their contribution to the celebration. The Fire Department will also be included.

ii) Canada Day Event: The Colinet Loggers' Association suggested, that in view of the success of the event, that instead of going halves on the cost with Council, that Council pay for the fireworks and reimburse Councillor Nolan for her purchases of Canada Day trinkets, etc. Council agreed. Councillor Nash will forward the receipts to the Clerk for payment.

7. NEXT MEETING:

The next meeting is at 7:00 p.m. on Tuesday, August 13, 2024

8. ADJOURNMENT:

Motion #2024-39: Loretta Nash; Joan Nolan

The meeting is adjourned at 8:34 pm.

All in favor; none opposed

Motion Carried